

## **Chief Officer Terms and Conditions Committee**

### **Key Decisions**

The Chief Officer Terms and Conditions Committee met on Wednesday 8 July 2015 and copies of the minutes are available on the Committee Management Information System (CMIS) via the Council's website at <http://cmis.sandwell.gov.uk/cm5/Home.aspx>

#### **Designation of a Section 151 Officer for the Council: Lead Director for delivering efficiency and effectiveness.**

The Council at its meeting held on 15<sup>th</sup> October, 2014 authorised the Chief Officer Terms and Conditions Committee to determine the appropriate placement of the role of Section 151 Officer to the Council (Minute No. 118/14(a) refers). Interim arrangements have therefore been in place whilst the best way forward for the Council was considered. The function has been held by one of the Council's Service Managers during the interim period.

The Committee on 8<sup>th</sup> July, 2015 considered a proposal to designate one of its current Service Managers as the substantive Section 151 Officer for the Council. This would then allow for the vacant post of Director – Finance and Business Transformation to be refocused to explore the Council's commercial potential using its assets and expertise to generate income, reduce costs and find alternative ways of delivering its objectives in a cost efficient manner. The role would also provide a means of engaging with other organisations, public, private or third sector to use others' expertise for the same outcomes,

Consequently, the Committee authorised the Chief Executive to invite expressions of interest from suitably qualified Service Managers to undertake the substantive role of Section 151 Officer and to make the appropriate designation to the successful post-holder in line with Council Minute 118/14(a).

All members of the Council will be notified of the appointment and formal notice reported to the first available meeting of the Council.

The Chief Executive was also authorised to re-designate the vacant Director post and refocus the role of the post in accordance with a job description and person specification approved by the Committee to ensure that the Council increases its efforts to be even more efficient and effective with high customer standards.

The Chief Executive has commenced the process for the recruitment to the Director post with immediate effect in order to allow the Committee consider candidates for the post at the earliest opportunity.

**Councillor D Cooper**

**Leader of the Council and Chair of the Chief Officer Terms and Conditions Committee**